



Carillon School Admission Agreement 2023-2024

Carillon School provides a faith-based developmental program for children who are aged 24 months to 4 years 9 months by September 1st. In addition, we offer a parent participation toddler program for children 16 months to 2 years 8 months.

Programs are shown in the table below.

Program	Age on Sept 1 st	Days	Time
Caterpillars (Toddlers)	16 months	Wednesdays	9 – 11
Butterflies	24 months	T/TH, MWF & M-F	9 - 12*
Honeybees*	3 years	T/TH, MWF & M-F	9 – 12*

* An extended day option (Lunch Bunch) is available until 1:00 p.m. M-TH for an extra fee.

Drop-off Time: Children enrolled in drop-off programs should be dropped off by 9:00 a.m.

Pick-up Time: Parents must arrive by 12:00 noon to pick up children in the Butterfly and Honeybee classes.

Lunch Bunch: Honeybees who participate in Lunch Bunch must be picked up at 1:00 p.m. Applicable fees apply and families will be billed at the end of each month.

New Families: You must submit an application and a \$100 application fee before submitting an Admission Agreement.

Deposit: Within 7 days of a written or verbal offer of enrollment, a non-refundable deposit, applicable towards tuition is required for all programs. The deposit is equal to one-third of the annual fees. The remaining tuition amount is due on June 30, 2023. Alternatively, the remaining tuition amount may be paid in three installments, due on June 30, 2023, October 29, 2023, and January 28, 2024. A 5% installment fee is included with each installment. Parents who choose the Installment Plan will be invoiced. A late charge of \$25 will be assessed for any payments past due.

Standard Annual Tuition and Payment Schedule (\$US)

Program	Deposit Due within 7 days of enrollment offer	Remainder Due by June 30, 2022	TOTAL
Caterpillars (Wednesdays)	\$726	\$1,474	\$2,200
Butterflies T/TH	\$2,264	\$4,596	\$6,860
Butterflies MWF	\$2,865	\$5,816	\$8,681
Butterflies M-F	\$4,934	\$10,017	\$14,951
Honeybees T/TH	\$2,232	\$4,533	\$6,765
Honeybees MWF	\$2,822	\$5,730	\$8,552
Honeybees M-F	\$5,057	\$10,266	\$15,323

Installment Plan Annual Tuition and Payment Schedule (\$US)

Program	Deposit Due within 7 days of enrollment offer	Remainder Due by			TOTAL
		June 30, 2022	Oct. 29, 2022	2 Jan. 28, 2023	
Caterpillars	\$726	\$516	\$516	\$516	\$2,274
Butterflies T/TH	\$2,264	\$1609	\$1609	\$1609	\$7091
Butterflies MWF	\$2,865	\$2034	\$2034	\$2034	\$8967
Butterflies M-F	\$4,934	\$3,506	\$3,509	\$3,509	\$15,462
Honeybees T/Th	\$2,232	\$1587	\$1587	\$1587	\$6993
Honeybees MWF	\$2,822	\$2005	\$2005	\$2005	\$8839
Honeybees M-F	\$5057	\$3593	\$3593	\$3593	\$15,836

****Please make all checks payable to: Christ Church***

Admission Agreement

The Admission Agreement Contract may be changed when necessary. Any change in fees or fee schedules will be presented in writing 30 days in advance of the change by Carillon School.

Right of Licensing Agency

The State of California General Licensing Requirements Section 101195 states:

The Department or Licensing Agency shall have the authority to interview children, or staff and to inspect and audit child or facility records without prior consent.

Right of Publicity

You acknowledge that images of your child, a/o children and family at Carillon Preschool or Carillon community events may be used internally and externally for promotional purposes consistent with the mission of Carillon and *so long as our names are not disclosed*, and hereby irrevocably grant to Carillon Preschool (“School”), its subsidiaries, affiliates, nominees, licenses, their successors and assigns, and those acting with its authority, to display, perform, distribute, transmit or broadcast said film, tape, video or digital recordings.

Refund Policy

The Admission Agreement is binding. No refunds will be given for deposits or tuition. Given this **no refund policy**, you are advised to explore tuition insurance plans offered by various vendors at the start of each academic year. Carillon School does not endorse any particular tuition insurance plan or program.

Force Majeure

Carillon School’s duties and obligations under this contract shall be suspended immediately without notice during periods that the School is closed because of “force majeure” events, including but not limited to any fire, act of God, war, governmental action, earthquake, hurricane, epidemic, pandemic, natural disaster, act of terrorism, or any other event beyond Carillon School’s control. If such an event occurs, the school’s duties and obligations in this Handbook and on the Contract, will be postponed until such time as the School, in its sole discretion, may safely reopen. In the event that Carillon School cannot reopen due to an event under this clause, the School is under no obligation to refund any portion of the tuition paid.

Visitation

Carillon School welcomes parents during all school hours of operation.*

*During COVID-19, parents and all other non-essential visitors may be prohibited from *entering* classrooms and other parts of the School’s campus.

I have received, read, understand and agree to follow all Carillon School policies and procedures.

Child's Name:

Program

Caterpillars: _____

Butterflies - T/TH _____

Butterflies - MWF _____

Butterflies - M-F _____

Honeybees - T/TH _____

Honeybees - MWF _____

Honeybees - M-F _____

Parent or Guardian Signature

Director's Signature

Date _____

Date _____

Payment Option:

Full Tuition by June 30, 2023

or Installment Plan (5% Fee)

Refund Policy: This Agreement is binding. No refunds will be given for deposits, tuition or tuition owed. You are advised to explore tuition insurance.